

**Beaver Dam Unified School District  
Board of Education Minutes**

**June 20, 2011**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck (arrived at 6:45 p.m.), Kim Darst, Dan Feuling, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent were Jean Hill.

President, Marge Jorgensen, led in the Pledge of Allegiance.

Tyjeski moved, Spielman seconded, to approve the minutes from the May 16, 2011 regular meeting and special meeting on June 6, 2011 as presented.

Ms. Darst requested to amend the minutes to note that for June 6 special meeting she and Mr. Feuling were unaware there was a meeting. They were in the community and would have attended if they knew about the meeting.

Board members were notified via e-mail. Mr. Feuling stated that his district e-mail doesn't always work and he wasn't notified by any other method.

The regular meeting and amended special meeting minutes were adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

Public Comment Session: Dan Grulke urged board members to oppose the policy to require members of the public to pay to locate records for an open records request. He's not opposed to paying for copying. He feels the policy makes it difficult for the public to get access to records.

Bob Zondag asked the board to hold off on accepting any contract agreements with the unions until after June 28<sup>th</sup>. He said teachers could be evaluated and not hired and fired based on seniority. A better staff of teachers could be created without union teachers.

Tyjeski, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and potential litigation from an employee. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Panzer moved, Tyjeski seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Jesse Peters, Summer School Principal, presented a status report on summer school student enrollment. This year is one of the largest with over 750 students, of which nearly 500 students

are taking a remediation course. There are approximately 100 staff involved with summer school.

There was discussion regarding recommendations for remediation.

Mr. Andrew Sarnow, Director of Business Services, presented a recommendation to increase the price of lunches over the next three years as part of the Federal Child Nutrition Reauthorization Act. The increase in lunch prices needs to begin in the 2011-12 school year.

Discussion focused on the mandatory average lunch price, the funds staying in the lunch program, the new nutrition component with the changes, the percentage of free/reduced lunch students, and the need to increase the prices to receive the benefits of federal subsidized lunches.

Mr. Sarnow presented a recommendation to renew the trash hauling/recycling contract Veolia in the amount of \$2,374.98 per month as presented at the May regular board meeting.

Tyjeski moved, Darst seconded, to approve renewal of the trash hauling/recycling contract with Veolia of as presented.

The motion was adopted by the following vote: Aye – Darst, Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No - None.

Mr. Sarnow presented a resolution for the district to be compliant with the Governmental Accounting Standards Board (GASB). The resolution creates the ability to use the new GASB #54 classifications and reclassify fund balance for the 2010-2011 fiscal year.

Mr. Sarnow was asked to provide a presentation on the gift fund at a future meeting.

He provided a brief update and said he will provide more details in the future.

Panzer moved, Tyjeski seconded, to approve the GASB #54 fund balance classification changes as presented, in addition to approve the assignment of the fund balances according to the resolution drafted dated June 20, 2011.

The motion was adopted by the following vote: Aye – Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Darst. No - None.

Mr. Sarnow presented amendments to the 2010-2011 budget which is a statutory requirement to close out the budget. Revenues total \$53,072,864 and expenditures total \$54,300,439 with \$1,227,575 budgeted use of fund balance. There were unexpected expenditures in unfunded liability, technology updates, special education transfers, additional utilities, and transportation.

Mr. Steve Vessey, Superintendent, explained beginning next year, budget adjustments will be presented in January and April to allow more options for the board to provide direction.

Mr. Sarnow explained that the request for preliminary approval for the 2011-12 budget is for revenues totaling \$47,161,320 and expenditures totaling \$47,138,940, with fund balance only increasing in the Gift Fund. The mill rate is projected to decrease approximately 7.4%.

There was discussion regarding the mill rate decrease being attributed to the Prairie View debt payoff, maintenance budget, and the decrease in the revenue limit cost per student.

Panzer moved, Tyjeski seconded, to approve the 2010-11 amended budget with revenues of \$53,072,864 and expenditures of \$54,300,439 with a deficit of \$1,227,575; and to accept an initial budget for 2011-12 with anticipated revenues and expenditures of just over \$47,000,000.

The motion was adopted by the following vote: Aye – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, and Feuling. No - None.

Ms. Marge Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, gave a brief history of the BDEA negotiations. Board members and administrators met with the union negotiators several times before the budget repair bill or Act 10 was proposed. Based on the proposed State Budget, state funding would decrease by \$2.9M in 2011-12 and an additional decrease of \$1M in 2012-13. With the new fiscal year fast approaching and Act 10 held up in court, a decision had to be made how to mitigate the shortfall. The tentative contracts include wage freezes, freezes to retirement benefits, and full employee contribution to the WRS. The total district employee contribution to the WRS will mean approximately \$1.4M mitigation to the district's budget shortfall. Discussion with legal counsel has the board to believe there is no liability to the district if the board votes in favor of the acceptance of the contracts. Going forward, an employee handbook will be developed. The main goal is education and advancing student achievement for all, assuring staff that they are valued and their work is appreciated will keep morale high and have a huge impact on students. She thanked the teams from the board, the BDEA and BDSSA. It's taken a respectful united effort to get to this point and the Beaver Dam Unified School District is better for having gone through this process.

Ms. Panzer, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, echoed Ms. Jorgensen's comments and reported that negotiations began before Act 10 was proposed. The agreements are respectful of the budgetary issues of the State and the taxpayers of the district.

Mr. Prieve, Chairperson of the Accountability Committee, reported they discussed an update on the budget revenue worksheet and began preliminary discussions on an improved evaluation of the board.

Ms. Bev Beal-Loeck, Chairperson of the Planning Committee reported they met and received an update on curriculum and reviewed facility study RFPs. The committee will meet after the Accountability Committee meetings. The next meeting is June 27<sup>th</sup> at 7:00 p.m.

The Accountability Committee will meet twice in July. The first meeting will be July 18<sup>th</sup> at 5:00 p.m. to discuss agenda items and the regular committee meeting in July will be to discuss and review the student achievement goals report.

Panzer moved, Tyjeski seconded, to approve the following resignations/retirements: Amy Maier–Early Childhood EEN Teacher–PV (Resignation effective end of the 2010-11 school year); Diane Whittow–High School Teacher–DSL (Retirement effective end of the 2010-11 school year); Dr. Betty Womack–Director of Pupil Services (Resignation effective 7/22/11); Joshua Kuehnl–EEN Teacher–DSL (Resignation effective end of the 2010-11 school year); and Cassandra Haase–

Family & Consumer Education Teacher–Middle School (Resignation end of the 2010-11 school year)

The motion was adopted by unanimous vote.

Panzer moved, Darst seconded, to approve the following leave of absence request: Nicole Whitman–4<sup>th</sup> Grade Teacher–South Beaver Dam Elementary School (Medical Leave 9/19/11-10/31/11).

The motion was adopted by unanimous vote.

Tyjeski moved, Beal-Loeck seconded, to approve the following appointments: Susan Lundin–Language Arts Teacher–Middle School; Sarah McKinney–Spanish Teacher–Middle School/High School; Stefanie Lehman–Kindergarten Teacher–Washington Elementary School; Kay Neuman–1<sup>st</sup> Grade Teacher–Jefferson Elementary School; Diane Marks–1<sup>st</sup> Grade Teacher–Washington Elementary School; Anastasia Koopmans–1<sup>st</sup> Grade Teacher–Jefferson Elementary School; Kendra Larson–5<sup>th</sup> Grade Teacher–Washington Elementary School; Vanessa Papke–2<sup>nd</sup> Grade Teacher–Trenton Elementary School; Jessica Mallow–3<sup>rd</sup> Grade Teacher–Trenton Elementary School; Ashley Coons–Early Childhood Special Education–Prairie View Elementary School; Kendra DeBaker–3<sup>rd</sup> Grade Teacher–Jefferson Elementary School; Kyle Bille–Social Studies Teacher–Middle School; Andy Loizzo–Social Studies Teacher–Middle School; Russell Diggins–Band Teacher–High School & Elementary School; and Sara Bille–Kindergarten Teacher–Trenton Elementary School.

The motion was adopted by the following vote: Aye – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Feuling, and Jorgensen. No - None.

Tyjeski moved, Beal-Loeck seconded, to approve the following notices of layoff: Valerie White–Teacher Assistant–Washington Elementary School; Joy Bowser–Teacher Assistant–Middle School; Sara Hana–Teacher Assistant–Trenton Elementary School; Emily Riske–Special Education Teacher Assistant–Prairie View Elementary School; and Julie Brewer–Special Education Teacher Assistant–High School.

The motion was adopted by majority vote.

There was discussion regarding the concerns with approval of a two year agreement with the Beaver Dam Education Association, board control of certain financial items for 2012-13, legal counsel’s opinion of the agreement, and doing what is best for students.

Ms. Darst asked it to be on record that the contract in place was 30+ years in the making and any notion of a procedural manual or booklet put together to meet the needs of all constituents involved in public education is ludicrous.

Tyjeski moved, Darst seconded, to approve the collective bargaining agreement with the Beaver Dam Education Association as presented.

The motion was adopted by the following vote: Aye – Spielman, Tyjeski, Beal-Loeck, Darst, Jorgensen, and Panzer. No - Prieve and Feuling.

Darst moved, Panzer seconded, to accept the 2011-13 agreement with the Beaver Dam Support Staff Association as presented.

The motion was adopted by the following vote: Aye – Spielman, Tyjeski, Beal-Loeck, Darst, Jorgensen, and Panzer. No – Feuling and Prieve.

Mr. Steve Vessey, Superintendent, recommended the exempt and administrative staff pay be frozen for the 2011-2012 year and all employees begin paying the employee required portion of the Wisconsin Retirement System payment beginning July 1, 2011.

Spielman moved, Darst seconded, to approve the exempt and administrative staff pay as presented.

The motion was adopted by the following vote: Aye – Tyjeski, Beal-Loeck, Darst, Jorgensen, Panzer, and Spielman. No - Prieve and Feuling.

Board Policy 8310 – Open Records was presented for final reading.

There were questions regarding the percentage of requests that would be assessed fees, the number of staff hours spent on requests, and what other districts do.

Mr. Vessey explained that the percentage of requests incurring fees depends on the year and this past year there were several more requests. Staff spent nearly 300 hours working on record requests and the cost per hour is to locate records, which is mainly technology costs. Other districts haven't had requests like the district received this year and this policy is in line with Wisconsin State Statutes. The district is not making a profit and this is cost factor only.

Ms. Jorgensen added that she checked with various State Departments and they also charge similar fees.

Tyjeski moved, Beal-Loeck seconded, to adopt Board Policy 8310 – Open Records as presented.

Mr. Feuling requested a roll call vote.

The motion was adopted by the following vote: Aye – Beal-Loeck, Darst, Feuling, Jorgensen, Panzer, Prieve, Spielman, and Tyjeski. No - None.

Beal-Loeck moved, Spielman seconded, to approve the payment of financial claims (Voucher #95, #96, #97, #98 and #99) District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, WI Retirement Administrators, WI Retirement, WI Retirement Adjustment, Trust Advantage, District Insurance, WI Retirement Administrators, and WEA Trust Advantage for a total of \$5,357,190.13 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Aye – Darst, Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No - None.

Meeting Check Out: The Health Services Supervisors were thanked for their year-end report, the services they bring to the students and all they do to maintain the health of the students. A

request was made for more data regarding the number of nurse incidents involving playground incidents. Board members were honored to participate in graduation and all the ceremonies at the end of the year. The board expressed thanks for asking to be involved. The High School staff was commended on the great graduation ceremony. The board acknowledged contracts are a controversial subject, but there's been a lot of hard work by dedicated people. The goal is to educate students in Beaver Dam and there was compromise from all sides. All the retiring staff and those who are being laid off were thanked. Their dedication will be missed.

Tyjeski moved, Spielman seconded, the board move into closed session in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and potential litigation from an employee. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Aye – Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Darst. No - None.

During closed session potential litigation from an employee was discussed. No action was taken.

Tyjeski moved, Beal-Loeck seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Prieve seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:34 p.m.

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/s/  
*Marge Jorgensen, President*

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/s/  
*Joanne Tyjeski, Clerk*